

- Preparation Before Guest's Arrival
- Meet and Greet, Airport
- Documentation, Timing, VISA
- Vehicle Preparation, Safety and Driver Manners
- Hotel Booking and Check-in
- Cleanliness and Covid Issues
- Use of Public Transportation
- Using Air lines in Group Tour
- Traveling by Water Vessels



- Personal Conduct and Manners
- Food and Hygiene
- Food and Restaurant Issues



- Technology to Use
- Permission and Safety issue
- Departure
- Governing Law and Standards
- Book Keeping



- Problem Solving and Local Situational Handling
- Incident Handling
- Information delivery



Itinerary Training

- Dhaka
- Sylhet
- Srimangal
- North Bengal
- Barishal
- Bagherhut
- Sundarban
- Norail



- Kustia
- Rajshahi
- Bogra
- Dinajpur
- Saidpur and Rangpur
- Chittagong
- Hill Tracks
- Cox's Bazar

Preparation Before Guest's Arrival

- Research the guests' background and interests - A tourist guide should learn about the guests' culture, language, interests, and preferences to personalize the tour and provide a more engaging experience.
 - Some time it's difficult
 - Age group is important
- Plan the itinerary - The tourist guide should plan a detailed itinerary of the tour, including the sights to visit, the activities to do, and the time for each activity. The itinerary should also include any special needs or requests from the guests.
 - It is a Must
- Check the logistics - The tourist guide should confirm the transportation, accommodation, and any other logistical arrangements with the guests before their arrival.